

BEREA BAPTIST CHURCH

Usage Agreement for the Fellowship Building

The Berea Baptist Church Fellowship Building is a part of Berea Baptist Church and is to be used according to Christian principles at all times.

THE FOLLOWING MUST BE COMPLETED BEFORE LEAVING:

1. Clean stoves, counter tops and sinks.
2. Sweep and mop up any spills.
3. Wash/dry any glasses or silverware and put back where found.
4. Place tables and chairs back in their proper places.
5. Remove garbage and replace liners.
6. Check that bathrooms are presentable.
7. See that all stoves, fans and lights are turned off. Return heat or air back to original temperature. {60° - heat, 75° - air} Using the arrows, move up or down to desired temperature and mash END.

NOTE: The person requesting use of the building will be responsible for supplying their own disposable items such as paper plates, paper cups, napkins, paper towels, etc.

I, _____ being the responsible party, agree to abide by the rules and regulations governing the use of the Fellowship Building. I understand that I am responsible for the actions of all individuals present and for any damages that might occur during the use of the building. I also understand that after I am finished with the building, it is my responsibility to see that it is left clean and orderly in accordance with the above rules. I agree to submit a security deposit of \$50.00 which will be returned to me if the building is left in a clean condition, ready for use. I hereby understand that Berea Baptist Church, and the members thereof, will not be held liable for any personal injuries or property damage sustained while I am using the Fellowship Building.

Responsible Person _____

Phone Number _____

Date and Time Requested _____

Security Deposit Remitted on _____

Security Deposit Returned on _____

This form along with a \$50.00 security deposit is to be turned in to the church office to ensure your reservation. The key can be picked up 5 days prior to event and must be returned within 2 days after event. The security deposit will be returned, if applicable, within 7 days of scheduled event.